



K-CIS

Kerala - Central Inspection System

Industry Signup

Login

Home About Inspection Procedure & Check List Govt. Orders SOP Help Complaint FAQ Contact Us



Kerala - Central Inspection System(K-CIS)

- K-CIS aims to address the common complaints about ambiguity, duplication and overlapping mandates between inspection authorities, and a general lack of cooperation and coordination.
- K-CIS aims to achieve the objective of simplifying business regulations and bring in transparency and accountability in inspections.

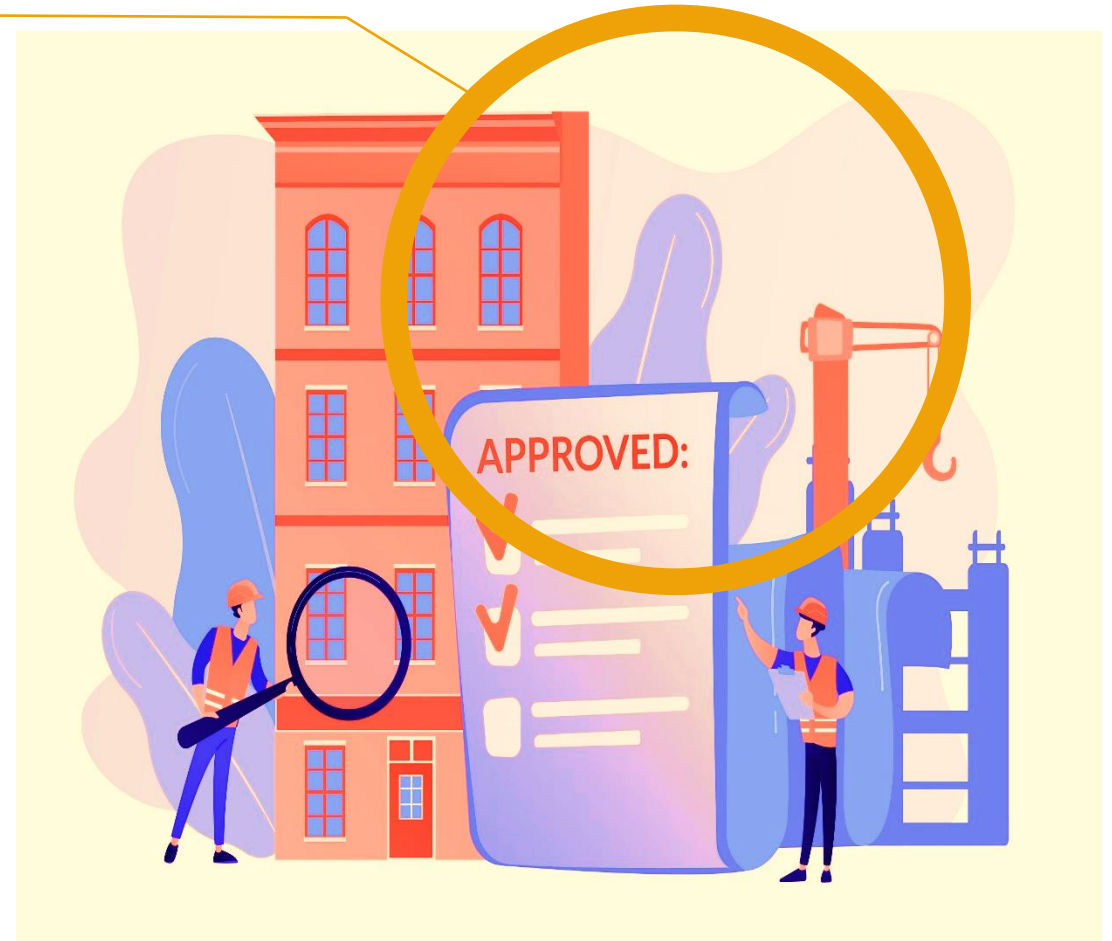
Kerala- Central Inspection System

Government of Kerala
Department of Industries and Commerce



Departments onboarded in Online Central Inspection System:

- Labour Department
- Kerala State Pollution Control Board
- Factories and Boilers
- Legal Metrology
- Local Self Government Department



About Central Inspection System web portal:

This initiative replaces manual scheduling of inspections with computerized randomised inspections for various agencies in order to simplify business regulations and bring transparency and accountability in inspections. Inspections conducted through this system shall be based on pre-defined inspection checklist.



Automated Selection of establishments based on the schedule predefined for each risk category (High, Medium & Low risk)



Computerized and randomised scheduling mechanism for inspections as well as the allocation of inspectors based on the risk and level of the officer as notified by the concerned departments



No two subsequent inspections on an establishment shall be done by the same inspector



Complaint based inspections shall be conducted only with specific permission for the head of the respective department



Inspection report uploaded within 48 hours after inspection. Can be downloaded/ viewed by the enterprise

Key Features of the web portal(1/2):

- **There shall be Department login and Entrepreneur login in the system**
- **There shall be provision for three types of inspections;**
 - **inspection conducted on unit before the commencement of commercial operation,**
 - **periodic inspection and**
 - **inspections conducted based on complaints**
- **Department login shall have the provision for scheduling the above three categories of inspections**
- **Entrepreneur login shall have the provision for requesting inspection so as to commence commercial operations**
- **There shall be list of units classified based on risk, captured under each department and list of inspectors in a jurisdiction**

Key Features of the web portal(2/2):

- **System schedule an inspection by randomly picking inspector(s) against each unit**
- **Provision for anyone to raise a complaint against a unit and forwarding the same to the department concerned**
- **Provision to view history of inspections conducted on the unit while scheduling inspection based on compliant received**
- **Inspection report shall be uploaded within 48 hours after the inspection**
- **The entrepreneur shall be able to view and download the inspection report**
- **Detailed inspection SOPs, FAQs, Inspection Procedures & Checklist, Government Orders etc are made available on the portal**

Guideline (1/3):

A. Pre-Inspection:

- a. Inspector shall login to access his/ her personalized dashboard in Central Inspection system to view his/her schedule for inspection**
- b. Inspecting officer shall check the concerned unit's file to have a comprehensive idea on actions/ activities/ monitoring to be carried out during inspection**
- c. To familiarize the nature of operations of the industry and note down specific areas that may require more detailed investigation or verification during the inspection process, inspector shall collect background information and previous compliance history (if available) of the establishment**
 - Location of the industry**
 - Past consents issued to the industry**
 - Previous inspection reports**
 - Notices issued to the industry for non-compliance and track record of the industry with respect to carrying out orders from the Department**
 - Line of activity of the industry**
 - Manufacturing process of the industry**

Guideline (2/3):

B. During Inspection:

- a. Inspection shall be made during regular working hours of the establishment / industry except when special circumstances indicate otherwise**
- b. At the beginning of the inspection, the inspector shall locate the occupier/ representative of the occupier/ person in charge of the industry and inform about the purpose of the proposed inspection**
- c. Inspector shall proceed to conduct inspection basis the pre-defined inspection checklist. Inspector may seek information/ clarifications or documentary evidence from the representative or occupier**
- d. The inspector shall collect photographic evidence if any non-compliance has been observed**
- e. After completion of the inspection, conduct a brief meeting with the representative of the unit (Authorized Person) inform them of all major deficiencies/ lapses/ non-compliances observed, if any, during inspection and instruct them to initiate necessary corrective action wherever required**
- f. If any representative/ occupier of the industry willfully delays or obstructs the inspector in carrying out inspection, the same shall be recorded in the inspection report for taking further necessary action in the matter**

Guideline (3/3):

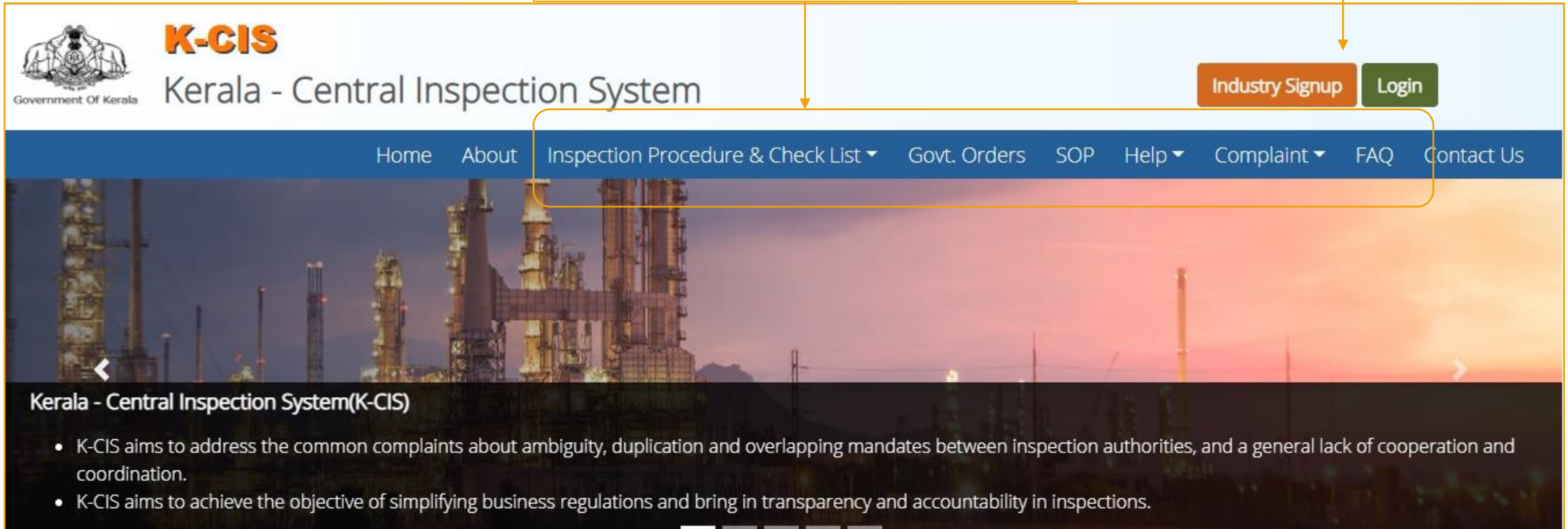
C. Post Inspection:

- a. Inspector shall prepare the inspection report by filling up the prescribed Inspection Format/ checklist. All observations of the inspection along with photographic evidence of non-compliance, if any, shall be included as part of the report**
- b. Noncompliance areas should be listed in the report along with the relevant section of the Act/ Rule or G.O. which is violated. Further, Department/ Agencies shall clearly provide the additional measures that need to be taken by the enterprise to ensure compliance**
- c. Inspection report/ noncompliance notice shall be submitted online within 48 hours of completion of the inspection**

CIS – Home Page

All inspection related information at one place

Department login and Entrepreneur login in the system



The screenshot shows the homepage of the Kerala - Central Inspection System (K-CIS). The header features the Government of Kerala logo and the text "K-CIS Kerala - Central Inspection System". On the right side of the header, there are two buttons: "Industry Signup" (orange) and "Login" (green). Below the header is a navigation menu with the following items: Home, About, Inspection Procedure & Check List (with a dropdown arrow), Govt. Orders, SOP, Help (with a dropdown arrow), Complaint (with a dropdown arrow), FAQ, and Contact Us. The main content area has a background image of an industrial facility at sunset. Below the image, the text "Kerala - Central Inspection System(K-CIS)" is displayed, followed by two bullet points:

- K-CIS aims to address the common complaints about ambiguity, duplication and overlapping mandates between inspection authorities, and a general lack of cooperation and coordination.
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Complaint

Complaint adding form

K-CIS
Kerala - Central Inspection System

Government Of Kerala

Industry Signup Login

Home About Inspection Procedure & Check List Govt. Orders SOP Help Complaint FAQ Contact Us

Inspection Complaint

Department * ---Select---

District * ---Select---

Industrial Unit * ---Select---

Your Name *

Your Email ID *

Your Mobile No. * Send OTP

OTP *

Comments *

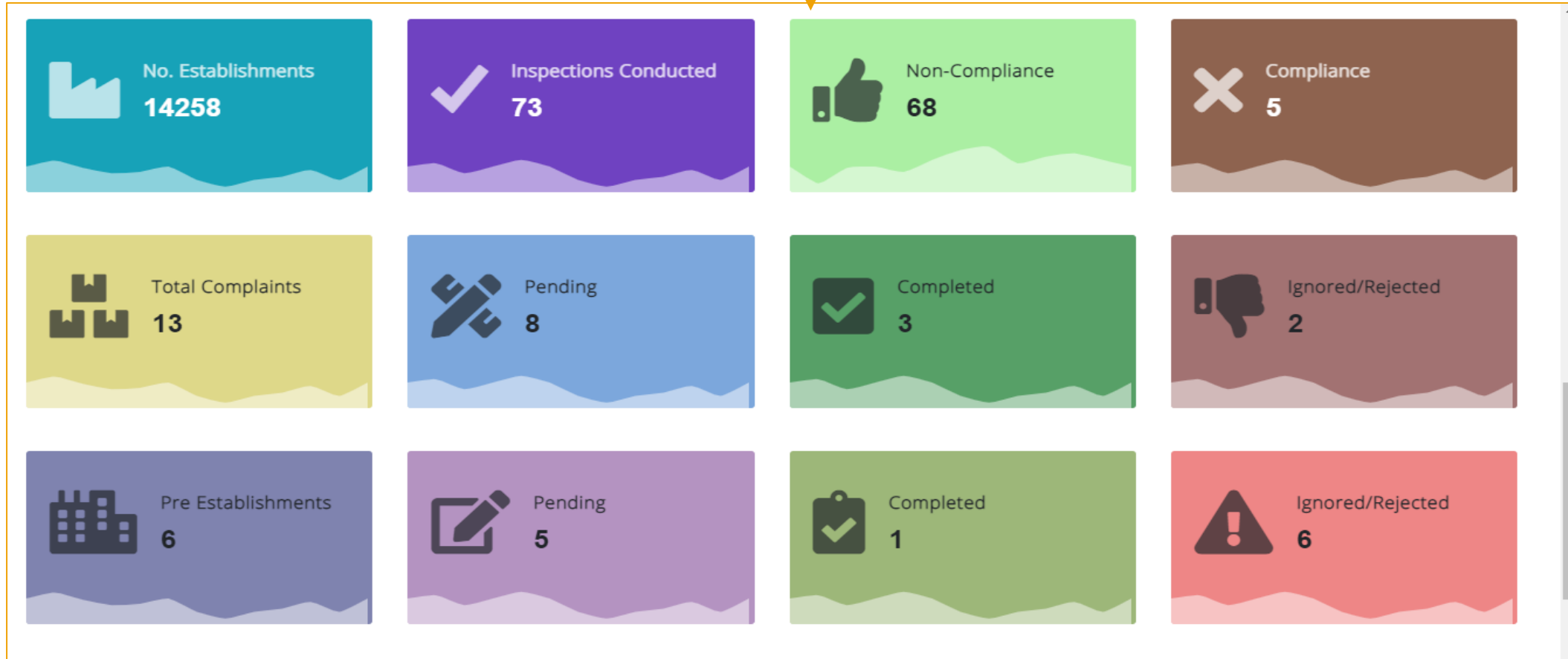
Upload Documents * Choose File No file chosen

Submit Complaint

Maximum 1 MB PDF file is Allowed

CIS – Dashboard

Detailed Dynamic Dashboard



CIS – Risk Categorization

Industry Risk categorization Module for Department

Home / Inspection Report

Industry Categorization

Thiruvananthapuram Save

Showing 1 to 10 of 33 entries

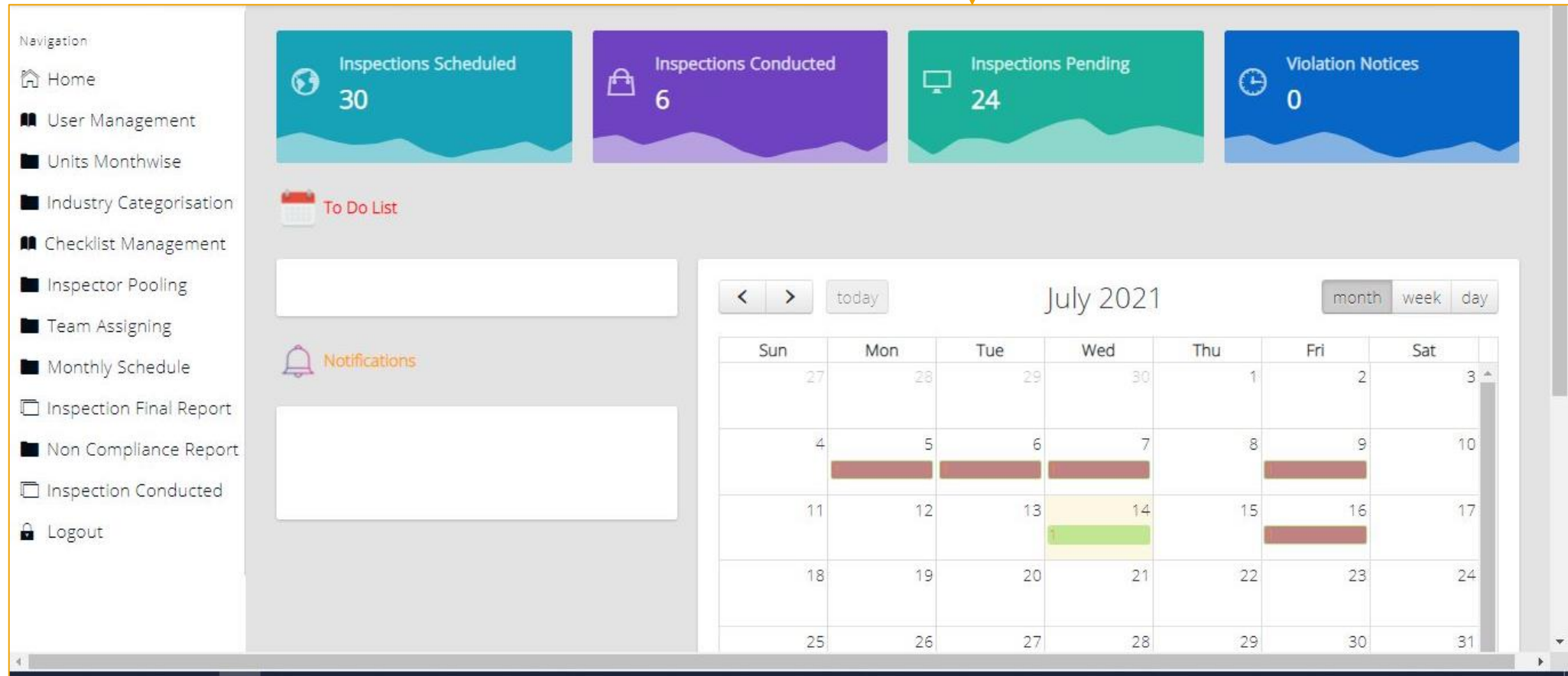
Sl. No	Establishment	District	Sector	Risk	Last Inspected Date	Type of Establishment	Action
1	ACCURATE ENGINEERING - T/C 26/640/3,NEW TC 29/4362,GA3,	Thiruvananthapuram	Manufacturing	High	11/07/2019	large	<input type="checkbox"/>
2	ACCURATE TRADE LINKS - TC 26/640/27NEW TC 29/4385,	Thiruvananthapuram	Manufacturing	High	11/05/2019	large	<input type="checkbox"/>
3	ALPHA ELECTRONICS - JAYAKUMAR R	Thiruvananthapuram	Manufacturing	High	11/06/2019	large	<input type="checkbox"/>
4	ASMA SALIM - ASMA SALIM	Thiruvananthapuram	Manufacturing	High	11/06/2019	large	<input type="checkbox"/>
5	Avenue International - SUBHASH T	Thiruvananthapuram	Manufacturing	High	11/14/2019	large	<input type="checkbox"/>
6	B UNNIKRISHNAN NAIR - B UNNIKRISHNAN NAIR	Thiruvananthapuram	Manufacturing	High	11/06/2019	large	<input type="checkbox"/>

Navigation

- Home
- User Management
- Units Monthwise
- Industry Categorisation
- Checklist Management
- Inspector Pooling
- Team Assigning
- Monthly Schedule
- Inspection Final Report
- Non Compliance Report
- Inspection Conducted
- Logout

Monthly Schedule

Inspector, Establishment Dashboards: Schedule for inspections automatically generated in advance and communicated to inspectors and establishment.



Inspection Checklist

Checklist based inspection process

Home / ChecklistEntry

Submit Your Inspection/Observation Details

Establishment : M.M.T.V.LTD - Inspection date : 23-12-2020 Service/License : The Minimum Wages Act,1948

[Save Draft](#) [Sent For Approval](#)

Sl. No.	Description	Compliance Status*	Violation Of Act/Rule /Section	Observation(Mandatory to submit your observation against each check list)**	Remarks
1	Failed to pay prescribed minimum rate of wages to workers	<input checked="" type="radio"/> Yes <input type="radio"/> No		<input type="text"/>	<input type="text"/>
2	Failed to submit an Annual Return for the year	<input checked="" type="radio"/> Yes <input type="radio"/> No		<input type="text"/>	<input type="text"/>
3	Failed to exhibit a notice in Form No. IV	<input checked="" type="radio"/> Yes <input type="radio"/> No		<input type="text"/>	<input type="text"/>

Inspection Reports

Downloadable inspection reports

The screenshot shows a PDF viewer interface. At the top, there are navigation icons, a page indicator '1 of 20', a zoom level of '140%', and additional icons for print, copy, and search. The main content of the PDF is as follows:

INSPECTION REPORT

Date:14-12-2020

Name of Establsihment:M.M.T.V.LTD

Address: MM TV LTD NEAR AROOR TOLL GATE NH BYPASS ROAD
-17 AROOR PO(9895395021)

Inspection Team

Department	Inspector
Department of Labour	Assistant Labour Officer Grade-II, Haripad

Thank You

